

## My job-search plan

**Overarching goal:** Describe the job you would like and be as specific, as ambitious and as realistic as you can. Set a date for when you want to have achieved your goal. Use the SMARTA principle. See the check list below:

- S Specific (delineated, clear)
- M Measurable (what do I know about my goals?)
- A Ambitious (moderately challenging)
- R Realistic (achievable)
- T Timed (date for when they are to be achieved)
- A Accepted (they are my own)

**In order to achieve my overarching goal, I am going to:**

<b>Sub-goal</b> <b>What</b> am I going to do?	<b>Activities</b> <b>How</b> am I going to do it?	<b>Done!</b> <b>When</b> will it be completed by?